



## Minutes of the Vestry Meeting and Annual Parochial Church Meeting

Sunday 30 April 2023 at 11.30 am in the Michaelhouse Chancel

Present:

Lorna Atwell, Revd David Bagnall, Revd Jutta Brueck, Marilyn Ballisat, Roger Ballisat, Ruth Bridgen, Marion Cobby, Patrick Colquhoun, Brian Corby, Paula Corby, Fiona Cornish, Andrew Crawford, Julie Crockford, Anne Culver, Tom Culver, Pauline Davison, Graham Day, Sarah de Mas, Katrina Dobson, Chris Fowler, Daphne Fowler, Roger France, Sarah Goff, Kay Goodchild, Michael Goodchild, Jo Hall, Philip Hensman, Victoria Hewart-Mills, Marianne Hirtzel, Revd Rodney Holder, Revd Shirley Holder, Jennifer Houghton, Jane Image, Selwyn Image, Margaret Ingram, Juliet Jackson, Aishwarya Jacob, Margaret Johnston, Gillian Kilgour, Karen Lim, Anne Lindley, Veronica McDouall, Alison McRobb, Liz Orme, Mavis Perkins, Joye Rosenstiel, Richard Summers, Benedict Todd, Gina Vivian-Neal, Kirsten Watson, Gillian Weale, Stella Weeds, Peter Welby, Joanna Womack.

### 1 Welcome and explanation of business of the meetings

Canon Jutta Brueck outlined the structure of the two meetings.

### 2 Appointment of Chair for Vestry Meeting

Canon Jutta Brueck, Interim-Priest-in-Charge was proposed as the Chair for the meeting by Tom Culver, seconded by Stella Weeds and duly confirmed.

### 3 Vestry Meeting

#### 3.1 Opening Prayer

The meeting opened with prayer, led by the Chair.

#### 3.2 Appointment of Vestry Clerk

Marion Cobby was proposed as the Vestry Clerk for the meeting by Margaret Johnston, seconded by Brian Corby and duly confirmed.

#### 3.3 Appointment of Churchwardens

3.3.1 Margaret Johnston confirmed that she was willing to stand for re-election, despite her original intention to stand down, in order to provide continuity due to the imminent departure of Joye Rosenstiel, the other Churchwarden. This was met with enthusiastic applause.

3.3.2 Margaret Johnston was proposed as Churchwarden by Joye Rosenstiel and seconded by Ruth Bridgen. Fiona Cornish was proposed as Churchwarden by Marion Cobby and seconded by Gina Vivian-Neal.

3.3.3 The Chair confirmed these two appointments and offered thanks and welcome to them both.

3.3.4 The Chair proposed the appointment of two Assistant Churchwardens, which would not be official posts but would need the approval of this meeting.

3.3.5 It was confirmed that Juliet Jackson had agreed to fill one of these positions, having been proposed by Margaret Johnston and seconded by Joye Rosenstiel. The second position would be filled at the first meeting of the new PCC.

3.3.6 The meeting approved these two posts and the Chair welcomed Juliet Jackson to the new role.

#### **4 Annual Parochial Church Meeting**

4.1 The Chair welcomed all present and outlined the protocols for the meeting. She welcomed, especially, three members of staff who were present: Richard Summers, Operations Manager; Marianne Hirtzel, Operations Administrator and Dr Benedict Todd, Director of Music.

#### **4.2 Apologies for absence**

Don and Sally Broom, Ali and Patrick Brooke, Andrew Dobson

#### **4.3 Appointment of Clerk**

Marion Cobby was proposed as the Clerk for the meeting by Stella Weeds, seconded by Lorna Atwell and carried unanimously.

#### **4.4 Minutes of the previous APCM of 8 May 2022**

4.4.1 Item 14.1 should be 'appointment of auditors', not 'independent examiners'.

4.4.2 With this correction made, the minutes were proposed as a true record of the meeting by Fiona Cornish, seconded by Aishwarya Jacob and carried unanimously.

#### **4.5 Report on changes to the Electoral roll up to 31 December 2022**

4.5.1 The Electoral Roll Officer, Marion Cobby, reported that numbers on the Roll at December 2022 were 241; during the year 4 had left and three had joined, resulting in a net loss of one.

4.5.2 Official receipt of the Electoral Roll was proposed by Jenny Houghton, seconded by Kirsten Watson, and carried unanimously.

4.5.3 The Chair thanked Marion for her work as Electoral Roll Officer.

#### **4.6 Report on the proceedings of the Parochial Church Council and church activities**

4.6.1 Canon Jutta Brueck reflected that, given the number of changes and challenges of the past year, the sadness that these would have involved and the uncertainty around the period up to Adrian's resignation, and bidding farewell to both Sam Hayes and Devin McLachlan we were all invited to be grateful for what we have received and also to 'let go' – giving thanks to God for this.

4.6.2 She offered her appreciation for the welcome, encouragement and support that she had received from the outset of her ministry here and for the positive good that was clearly present for the sake of our church, giving thanks to God for this and for everyone here today. 'All will be well'.

4.6.3 It was proposed that the formal Annual Report and the informal Annual Review should be received by this meeting by Juliet Jackson, seconded by Aishwarya Jacob and carried unanimously.

#### **4.7 Report on the financial statements of the Parochial Church Council for the year ending 31 December 2022**

4.7.1 The Chair outlined that we are a large church and blessed with the provision to pay for a large church, its buildings and operations, and being entrusted with good stewardship; she offered much appreciation to the staff and finance officer and to Graham Day, Treasurer, for his detailed work and for the regular provision of statements on financial activities.

4.7.2 It was reported that the Wider Concerns Committee had recently agreed to use £2k from the Sansom bequest for aid to Ukraine – the details of how the money could best be used for was yet to be decided.

4.7.3 It was proposed that the Financial Statements should be formally received by this meeting by Lorna Atwell, seconded by Joanna Womack and carried unanimously.

4.7.4 The Chair offered thanks to the Treasurer for his excellent management accounts for the PCC throughout the year and for the financial planning processes in setting the budget for the year ahead.

#### **4.8 Report on the fabric, goods, and ornaments of the church ('The Churchwardens' Report') under section 50 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018**

- 4.8.1 Joye Rosenstiel, Chair of the Finance and General Purposes Committee (F&GP), expressed gratitude on the committee's behalf to Richard Summers (Operations Manager), Robert Smyth (Head Verger), Philip Hensman, for all of his work behind the scenes, and Karen Lim (Church Architect) for their regular reports on Great St Mary's and Michaelhouse buildings. Routine maintenance had been carried out throughout the year, with a constant review of both buildings.
- 4.8.2 The greatest concern was the roof of Great St Mary's – it was noted that leaks are starting to appear in the north aisle roof and that serious consideration would need to be given, in due course, to raising funds to carry out repair work.
- 4.8.3 She offered thanks to Fiona Cornish, Churchwarden, who would take over the Chair of the F&GP Committee.
- 4.8.4 Canon Jutta Brueck gave thanks to all who took on the responsibility of the care of the fabric, goods and ornaments.
- 4.8.5 It was proposed that the Report on the fabric, goods, and ornaments of the church should be formally received by this meeting by Margaret Ingram, seconded by David Bagnall and carried unanimously.

#### **4.9 Report of the proceedings of the Deanery Synod**

- 4.9.1 The Chair gave thanks to the three lay representatives of the past three years, Andrew Dobson, Aishwarya Jacob and Thomas Ware.
- 4.9.2 It was noted that Covid prevented many meetings taking pace, but that the Cambridge North Deanery were now seeking to work more closely and to come up with a Deanery Development Plan – this would be an interesting time and an essential way for GSM to be connected to the wider community.

#### **4.10 Election of two parochial representatives of the laity to the Parochial Church Council for three years**

- 4.10.1 The Chair thanked the two retiring members, Dr David Grumett and Marion Cobby.

It was noted that Dr David Grumett would continue on the PCC in his capacity as a licensed Lay Minister and that Marion Cobby would be co-opted onto the future PCC due to being the PCC Secretary.

- 4.10.2 Election of new PCC representative

The following representative was elected for a three-year term:

Graham Day: proposed by Joanna Womack and seconded by Margaret Johnston

#### **4.11 Election of three Deanery Synod representatives for three years**

The following three representatives were elected for a three-year term:

Andrew Dobson: proposed by Marion Cobby and seconded by Margaret Ingram

Aishwarya Jacob: proposed by Graham Day and seconded by Julie Crockford

Kirsten Watson: proposed by Margaret Johnston, seconded by Joye Rosenstiel

#### **4.12 Appointment of auditors**

- 4.12.1 The Treasurer confirmed that a full audit of the accounts would once more be required, due to the turnover figure. He recommended to continue with Staffords as they were very good, kept time well and he had maintained a good working relationship with the partner there.
- 4.12.2 The re-appointment of Staffords was proposed by Tom Culver, seconded by Stella Weeds and carried unanimously.

#### **4.13 Any other matters of parochial or general church interest**

- 4.13.1 Margaret Johnston expressed her gratitude for the privilege to serve as Churchwarden in such a remarkable church with such good teamwork and support.
- 4.13.2 She offered thanks to Jutta, for having engaged rapidly with the many aspects of Great St Mary's and for leading tirelessly with such care; to Shirley Holder for her time and energy in leading the pastoral work and to Andrew Day, David Bagnall and David Grumett for their ministry team and children's ministry contributions.
- 4.13.3 She offered thanks to Joye Rosenstiel for her support over the years as her fellow churchwarden.
- 4.13.4 She gave thanks for the fact the church is open seven days a week and for all those who work tirelessly to ensure this can happen and for Great St Mary's to be a warm and thriving and welcoming community in the city of Cambridge.
- 4.13.4 Joye Rosenstiel, outgoing Churchwarden, thanked everyone for their support over the years – especially Margaret Johnston and the clergy, without whom her work would not have been possible. She offered particular thanks to Canon John Binns who had encouraged her to take on the role in the first place.
- 4.13.5 Canon Jutta Brueck gave thanks for the support of all of her clergy colleagues, to Julie Crockford, Safeguarding Officer, for keeping our church safe, to Dafydd Russell-Jones and Rebekah Perez for joining the ministry of youth and children for the coming year and to the PCC officers who do long hours in the service of the church – Graham Day, Margaret Johnston, Joye Rosenstiel, Marion Cobby and Margaret Ingram. She offered prayers and blessings to the ordinands Peter Welby and Robyn Russell-Jones as they prepared to leave us for ordination.